



Hello New Chamber Member!

Welcome to the Milan Chamber of Commerce. We are excited to partner with you in promoting your business and supporting the Milan community.

Please take a moment to read the enclosed information. Carefully fill out and return the membership application to the Chamber office and the Emergency Contact Sheet to the Police Department if your business is located in Milan.

If you have any questions or concerns, please contact us. We are here to serve and support you and your business in any way we can.

Thank you,

A handwritten signature in black ink, appearing to read 'Beau Brandt', with a long horizontal stroke extending to the right.

Beau Brandt
Chamber President

A handwritten signature in black ink, appearing to read 'Marisa Morales', written in a cursive style.

Marisa Morales
Administrative Assistant

Mailing Address:	PO Box 1036 Milan, IL 61264	Email:	milanilchamber@gmail.com
Office Location:	801 Tech Drive (inside IH Mississippi Valley Credit Union)	Website:	www.milanilchamber.org
Office Phone:	(309) 716-8144	Facebook:	www.facebook.com/milanilchamber



Dear New Chamber Member,

The Milan Chamber of Commerce would like to welcome you to our organization. We hope that through this partnership you will find the support needed to further develop, expand, or grow your business.

Dues

Membership dues are affordable for any size business and owed yearly

Small businesses (0-20 paid employees)	\$135 (\$140.40 PayPal)
Large businesses (over 20 paid employees)	\$235 (\$244.40 PayPal)
Elective Officials/ Clergy	\$85 (\$88.40 PayPal)
Retired/Residential	\$85 (\$88.40 PayPal)

We invite everyone to join, despite location or service area. We specify "paid Milan employees" for the benefit of franchised businesses with multiple locations and non-profits with volunteer-based help.

Meetings

Board members meet monthly on *the* first Wednesday at the Welcome Restaurant at 7 am. Anyone interested in the Chamber may attend, but only board members are allowed to vote related to the Village of Milan or the Milan Chamber. One meal will be provided, at no cost, to each current member representative who attends. Additional guest and non-member attendants are welcome but at a nominal fee of \$11.

Newsletters

The Chamber produces a business newsletter called Chamber Chat every other month. It contains business-relative information and updates about the Chamber and Milan community. Advertising is available to members and non-members. Subscribe to our email list.

Marketing

Promotional opportunities are available through our website, Facebook and other popular social media pages. Members can contact us with information about their organization and we will post it, free of charge. All we ask for in return is that you help direct more people to our website and other social media Facebook page. This is a members-only service.

Sincerely,

Beau Brandt
Chamber President

Marisa Morales
Administrative Assistant

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Milan Chamber Partner Benefits

The Milan Chamber of Commerce is at the center of Milan's business community. Providing valuable services and leadership to our partners and helping their enterprises prosper and grow is the Chamber's goal.

Core benefits of Chamber Membership

COMMUNICATION: Milan Chamber keeps you informed to what is happening in Milan with the Chamber Chat newsletter, the Milan Chamber website, and periodic monthly email alerts that “keep you in the know” with what matters to you.

NETWORKING: In a world where people make connections behind a screen and hand-held devices, face-to-face connections are ever more valuable. Milan Chamber keeps you connected so you can grow roots in your community and stay in touch with current events that matter. Make important contacts, gain recognition, and build real lasting relationships with other businesses in your community.

PROFESSIONAL DEVELOPMENT: Keep your edge in a fast-paced economy with our Facebook page! We post relative business tips and share local stories to keep our followers informed.

MARKETING OPPORTUNITIES: We offer FREE promotional coverage through our website and Facebook page and other social media sites. Paid marketing is provided through our Chamber Chat newsletter at phenomenally low prices.

ECONOMIC DEVELOPMENT: The Chamber is the ‘voice’ of the Milan business sector. Your membership links you with those who have joined forces to affect positive change. Chamber offers a collective voice that represents the interests of businesses to the Village of Milan.

STEWARDSHIP: Your partnership with Milan Chamber demonstrates your commitment to your community. The Milan Chamber is dedicated to service and providing hundreds of community service hours through volunteer events for the economic benefit of Milan.

AFFORDABILITY: The Milan Chamber offers up all this at very affordable membership rates. Reasonable rates make it easy for you and are kind to your bottom line.

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The Milan Chamber of Commerce is the heart of the Milan business community. Your membership is your tool to help grow your business and service area.

Learn more at: www.MilanILChamber.org

Membership Dues	Yearly	Yearly PayPal
Elected Officials/Clergy	\$85	\$88.40
Retired/Residential	\$85	\$88.40
0-20 Paid Milan Employees*	\$135	\$140.40
21+ Paid Milan Employees*	\$235	\$244.40

Membership Application and Renewal 2023

Milan Chamber of Commerce
 P.O. Box 1036
 Milan, Illinois 61264
 309-716-8144
www.milanilchamber.org
milanilchamber@gmail.com

* We invite everyone to join, regardless of location or service area. We specify "paid Milan employees" for the benefit of franchised businesses with multiple locations and non-profits with volunteer-based help.

- I'm a new member!
 I'm renewing my membership!

Complete the information below and return with your payment

MEMBER INFORMATION	
Business Name: _____	Date: _____
Contact Name: _____	# of Employees: _____
Business Address: _____	
City: _____ State: _____ Zip: _____	
Billing Address: <input type="checkbox"/> same as above / _____	
Business Phone: (_____) _____ Ext. _____	
Business E-mail: _____	
FYI: Members will receive emails notifying them of events, meetings, updates, and other relevant information. Your address will not be distributed or sold to anyone.	
Chamber publishes a Chamber Chat Newsletter online every other month and sends a copy via email to our members. Please indicate whether you would like to subscribe: <input type="checkbox"/> Subscribe <input type="checkbox"/> Unsubscribe / Do not subscribe	
Do you know of any other Milan area businesses that may be interested in joining? _____ _____	What is your preferred method of contact? Phone: _____ Time: _____ Email: _____

I would like to volunteer or contribute to the following community events on behalf of Chamber; please check all that apply:

- Host a General Meeting or Milan event
- Volunteer at the MIP Arts & Craft Fair
- Participate, sponsor, or volunteer at the Golf Outing
- Attend the Annual Christmas Party
- Recruit a new member
- Anything/Other _____



Ribbon Cutting Registration Form

Prior to the ribbon cutting for your new business, we would like to gather some information about you, and your new business. Please complete the following questions and help us get the word out!

1. Business Name: _____
2. Business Address: _____
3. Office Contact: _____
4. Business Phone: _____
5. Hours of Operation: _____
6. Business Website: _____
7. Business Email: _____
8. Owner Phone: _____
9. Owner Email: _____

10. We will do our best to get a press release/picture out when we do your ribbon cutting. If doing an “Open House”, let us know and we’ll try to schedule it at the same time for the most community exposure possible. Tell us a little bit about your business and include information you would like the community, and future customers, to know about you (ex: what services and/or products you offer).

When you call to get your ribbon cutting booked, have a couple of different dates in mind and we will work with your schedule, and ours, to get your ribbon cutting date reserved. Send this form via scan to the email below, or mail to the address at the bottom of this sheet...Attn: Lisa Jordan.

Congratulations on your new business! If you haven’t already, we hope you will consider joining the Milan Chamber of Commerce.

Contact: Lisa Jordan - Ribbon Cutting Committee
Phone: (563) 355-3800 (x 1100) Email: ljordan@riafcu.com

Milan Chamber of Commerce - (309) 716-8144
Email: milanilchamber@gmail.com * Website: www.milanilchamber.org
Chamber President: [Beau Brandt \(309\) 787-1414](http://BeauBrandt.com)

[Milan Chamber of Commerce * P.O. Box 1036 * Milan, IL 61264](#)



Dear Business Owner/Manager,

The following information is being requested by the Milan Police Department in the event of an emergency situation at your business. Please list everyone who has keys and the authorization to assist Officers should the need arise. Please list them in the order in which you would like them to be called and identify them as owner, employee, building owner, etc. In the future if contact names or numbers change, please let us know. If you need more space, please attach additional sheets.

Please fill out this Emergency Contact sheet as soon as possible and return it to the Milan Police Department. You can return it in several ways –

US Mail – Milan Police Department, 405 E 1st Street, Milan IL 61264

Fax – 309-787-8950

Call to have it picked up – 309-787-8520

Or simply drop off at the Municipal Building

Thank you for your prompt assistance in this matter. We welcome your new business and if you have any questions, please do not hesitate to contact the Police Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher L. Johnson".

Christopher L. Johnson
Chief of Police

POLICE DEPARTMENT

Milan Municipal Building

405 East First Street • Milan, Illinois 61264

Phone: 309-787-8520 • Fax: 309-787-1775 • Website: <http://www.milanil.org>

**BUSINESS EMERGENCY CONTACT INFORMATION
(USED BY EMERGENCY SERVICES FOR AFTERHOURS CONTACT)**

BUSINESS NAME: _____ DATE: _____

ADDRESS: _____
(Include Suite or Apartment Number)

BUSINESS PHONE: _____ BUSINESS TYPE: _____

EMERGENCY CONTACTS

1. NAME: _____ PHONE: _____

HOME ADDRESS: _____

2. NAME: _____ PHONE: _____

HOME ADDRESS: _____

ANY ADDITIONAL CONTACTS



Community Event Submission Form

The Milan Chamber of Commerce has a new service we are offering to our neighbors in the Milan area. The Milan Chamber may be able to post your event on the Chamber Calendar on our website.

To be included on our calendar we ask that you follow these guidelines when submitting your request.

- Event must be held in Milan.
- Your submission must be received a minimum of 3 weeks prior to the event.
- A signed release must be included with your submission (see added page).

Name of Event: _____

Date of Event: _____

Time(s) of Event: _____

Event Location: _____

Event Contact Name: _____

Event Contact Phone: _____

Event Website/  : _____

Event Email: _____

Admission Fee (?): _____

Are you currently a member of The Milan Chamber of Commerce? _____ Yes _____ No

(This is not a requirement, only for Chamber records.)

Let us help you “get the word out”!

Tell us a little bit about your event and include information you would like the community, and any interested attendees, to know about your event. Things like, the purpose of the event, is it a fundraiser or benefit, what will be taking place during the event, music, food, silent/live auction, etc.

Submitted by: _____ Phone: _____

(Please provide a contact phone number in the event of questions or concerns.)



Community Event Advertising Release Form

EVENT NAME: _____

EVENT DATE: _____

As consideration for being allowed to post our event(s) on The Milan Chamber of Commerce calendar I agree to, and acknowledge the following:

1. I acknowledge that I, or any event officer or participant, will not hold The Milan Chamber of Commerce liable for any incorrect submissions or omissions that may result of The Milan Chamber of Commerce posting our event on the Chamber's Calendar on their website.
2. I hereby realize that any liability that may arise as a result of negligence or carelessness on the part of the persons or entities posting this event information to the Chamber's Calendar are hereby released of any and all possible liability.
3. It is noted that this posting is a courtesy that The Milan Chamber of Commerce is offering, and it is said noted that this posting is NOT to be considered as any form of endorsement.
4. The intent of the parties is that The Milan Chamber of Commerce, any and all of its officers, staff, or members shall be liability free with regard to anything in any way connected with this event.

I hereby certify that I have read, and completed, both pages of this Event Registration and Release Form, in its entirety. My signature below indicates that I fully understand it and agree to its contents.

Full Signature: _____
(Signature indicates agreement to terms and conditions.)

Printed name: _____ **Date:** _____

Send both signed pages of this form to:

Milan Chamber of Commerce
Attn: Marisa Morales
P.O. Box 1036 Milan, IL 61264

Email: milanilchamber@gmail.com / Website: www.milanilchamber.org
Chamber Office: (309) 716-8144 / Beau Brandt, President: (309) 787-1414